**Module 9 – Working With Sheets**

**Exercise**

1. Open the file called **B&B Multi Sheet Workbook**.
2. Rename the 1st 4 sheets to correspond to the division name in cell A1 on each sheet.
3. Rename sheet 5 “Summary”.
4. On the Summary sheet, click in cell B4. Write a 3-Dimensional formula that adds cell D4 from each sheet and puts the answer on the Summary sheet.
5. Copy that formula down to row 7.
6. Copy all the formulas across to column E.
7. Save and close the file.